

MEMORANDUM OF UNDERSTANDING

between

The Virginia Department of Health
Division of Licensure and Certification
and

The Virginia Department of Health Professions
The Board of Nursing Home Administrators

This is a general memorandum of understanding between the Virginia Department of Health, Division of Licensure and Certification and the Virginia Department of Health Professions, Board of Nursing Home Administrators.

PURPOSE

The purpose of the memorandum is to establish methods for exchange of information that will maximize cooperation between the two regulatory authorities in promoting the delivery of quality care and effectively ensuring protection of the health, safety and welfare of residents of nursing homes and other long term care facilities.

AUTHORITY

The statutory authority for the Virginia Department of Health, Division of Licensure and Certification is found in Articles 1 and 2, Chapter 5, Title 32.1, Code of Virginia.

The statutory authority for the Department of Health Professions is found in Chapters 1, 24 and 25 of Title 54.1 of the Code of Virginia.

The statutory authority for the Board of Nursing Home Administrators is found in Chapter 31 of Title 54.1 of the Code of Virginia.

UNDERSTANDING

The Director, Division of Licensure and Certification agrees to provide the Executive Director, Board of Nursing Home Administrators with the following information:

1. A copy of any written notification from the State Health Commissioner to any licensed nursing home of the Department's intent to take adverse action that will limit, restrict or prohibit nursing home operations, including but not limited to, actions to restrict new admissions or to suspend or revoke a license. The information transmitted will include documentation that caused action by the Commissioner.
2. A copy of any written notification from the director of the Division of Licensure and Certification to any licensed nursing home of the Division's intent to take adverse action that will limit or prohibit certification under the Medicare and/or Medicaid program, including but not limited to, involuntary termination as a provider or to restrict new admissions. The information transmitted will include documentation that caused action by the Director.

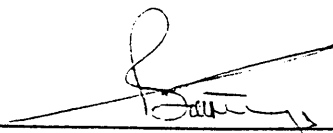
3. Upon receipt of a complaint or upon initiation of an investigation by the Department of Health Professions, the Division of Licensure and Certification shall provide, promptly upon request, all available information as to the history of the long term care facility where the administrator is employed.
4. The Director reserves the right to refer information and documentation to the Board of Nursing Home Administrators for review on any specific licensed nursing home or Medicare/Medicaid certified long term care facility that has a history of recurring violations or confirmed complaints.
5. In addition to the above, the Director agrees to provide technical assistance and consultation, when requested, for meetings, workshops, training sessions or regulation reviews that are on matters of mutual interest and concern to both agencies.

The Board of Nursing Home Administrators (Department of Health Professions) will provide the Division of Licensure and Certification (Department of Health) with the following:

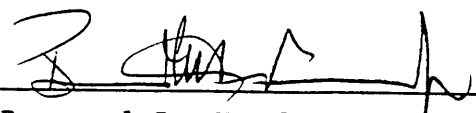
1. Written notification of revocation of an individual's Nursing Home Administrator's license;
2. Report all actions taken by the Board of Nursing Home Administrators involving disciplinary actions to the Division of Licensure and Certification.
3. Listing of non-renewal of an individual's Nursing Home Administrator's license (usually every two years);

4. Written notification of licenses issued to new nursing home administrators and telephone response to information requests regarding renewals or reinstatements;
5. Documentation of findings of any complaint or other investigations conducted by the Department of Health Professions that affects the delivery of patient care in a specific nursing home at the discretion of the Board; and
6. An expressed willingness to participate, upon request, in meetings, training sessions or regulation reviews to provide technical assistance and consultation.


Both agencies further agree to periodically review the content of this memorandum. Both agencies reserve the right to request revisions to the memorandum. The memorandum shall take effect on the latest date it is signed by designated representatives of both agencies. Both agencies reserve the right to cancel the memorandum after giving 60 days written notice to the other agency.


C. M. G. Buttery, M.D., M.P.H.
State Health Commissioner

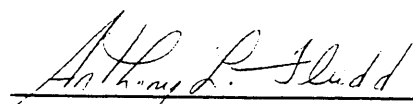
5-30-89
Date


Bernard L. Henderson, Jr.
Director
Virginia Department of Health
Professions

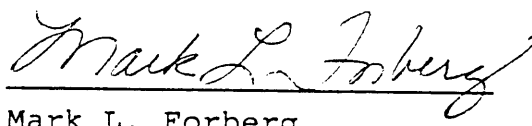
May 1, 1989
Date


Mary V. Francis, Director
Division of Licensure and
Certification
Virginia Department of Health

May 19, 1989
Date


Anthony L. Fludd
Chairman
Board of Nursing Home
Administrators

April 17, 1989
Date


Mark L. Forberg
Executive Director
Board of Nursing Home
Administrators

April 28, 1989
Date